

IIM Level 1 Trainer Institute Agenda

Day 1

- Institute registration, welcome, and get acquainted
- Expectations for the Institute – yours and ours
- What is a IIM Trainer? – The 3 levels
- The Level 1 IIM Trainer Handbook
- Overview of IIM Trainer Roles
- The 4 processes
 - Group Basic
 - Independent Basic
 - Group Proficient
 - Independent Proficient
- Learning the model – Basic and Proficient

Day 2

- Learning the model – Basic and Proficient (cont.)
- Role #1: IIM Staff Development
 - Skills/strategies at each step
 - Group presentations
- Role #2: Getting Everyone “On Board”
- Role #3: Model Lessons
- Role #4: Writing IIM Curriculum

Day 3

- Wrap up – IIM Trainer roles
- Developing your workshop/presentation

Day 4

- Final details for your workshop/presentations
- Your presentations
- Debriefing the Institute

Plan your work, and work your plan – a KEY to success!

